

Hooksett Sewer Commission
June 2, 2014
Minutes

The meeting was called to order at 12:00 PM. Present were Chairman Sidney Baines, Commissioner Frank Kotowski, Commissioner Roger Bergeron, Superintendent Bruce Kudrick and Bethany Hague.

APPROVE & SIGN MINUTES FROM MAY 5, 2014

Commissioner Bergeron made a motion to accept the May 5, 2014 minutes as read. Commissioner Kotowski seconded. All in favor, motion carried unanimously.

APPROVE AND SIGN MANIFESTS

READ CORRESPONDENCE

FINANCIAL REPORT – There was no report.

SUPERINTENDENT'S REPORT

COMPLIANCE INSPECTION – The state came to do a compliance inspections and the plant had no deficiencies. The state did have some recommendations; the most important being that the Quality Assurance/Quality Control needs to be updated now, and again every five years.

UNDERWOOD – Supt. Kudrick wanted someone from Underwood Engineering to come and speak to the employees regarding the testing that was performed at the plant. He wanted an explanation of why tests were done, and what the results were. Unfortunately, Underwood has been told by the state that they cannot do that while there is still ongoing litigation.

Also, PENTA wanted to use Underwood to design some of the modifications they have to perform at the plant, but they were told they could not as it would be a conflict of interest.

MERRIMACK TRANSFER STATION – The transfer station will be undergoing upgrades to its facilities which will affect operations. For a period of time they will have to close down areas of their plant and stagger sludge deliveries. Supt. Kudrick was told that he might have to haul on Saturdays, and maybe even a Sunday if necessary but only for a short time.

29 FRANCIS AVENUE – While reviewing the site of a proposed two unit subdivision located between Coaker and Francis Avenues, Supt. Kudrick noticed on the adjacent property located at 29 Francis Avenue that there was an apartment on the second floor of a detached garage. The property has always been billed as a single residence and neither the town nor the sewer department knew of the apartment. The owners of the property have in the past refused entry to the property to the assessing department which was not followed up. They are again refusing inspection by the Town until after they talk to their attorney as they believe they are being harassed. All the paperwork found at the Town Hall shows they had tried to have a separate apartment approved and were told they could not do so by Ken Andrews (former inspector). If the property does have a bathroom then both the water and sewer were installed illegally. At the

very least the property will be assessed the \$3000 system development fee and will be billed for three years of connection fees. However more investigation is needed before proceeding.

VILLAGE WATER – Village Water estimated the January/February bill and it was a very low estimate. Therefore the current bill is catching up to the correct reading and is quite large. This is a problem as they charge on a tiered system and could basically “overcharge” the Sewer Commission when it does catch up. There is no reason for the bill to be estimated as a Village Employee comes to do a test at the plant every day. Supt. Kudrick stated that he will be writing a letter to the Village Water Works asking that the plant is never estimated in the future.

MARTINS FERRY – Supt. Kudrick informed the board that he will have Rick Blackwelder inspect the section of the road that is being worked on for the new parking lot for SNHU. He wants him there to make sure nothing happens to the manholes and sewer services in the area. TF Moran left off a manhole that was located right in the middle of the road on the plans, and Supt. Kudrick wants to make sure no other problems arise that the Sewer Commission might not be notified of.

SCHEDULED APPOINTMENTS

There were no scheduled appointments.

OLD BUSINESS

There was no old business.

NEW BUSINESS

ESI ENVIRONMENTAL – Chairman Baines asked about the 8% fuel surcharge the ESI invoice. He wanted to know what the 8% was being based on, and why there is a charge for fuel for a company that is located so close to the Commission. Supt. Kudrick will contact the company to find the answers to Chairman Baine’s questions.

NON-PUBLIC SESSION

The Board did not go into non-public session.

PUBLIC INPUT

There was no public input.

ADJOURNMENT

Commissioner Kotowski motioned to adjourn at 1:05 PM, Commissioner Bergeron seconded. All in favor, motion carried unanimously.

Respectfully submitted

Commissioner Frank Kotowski
Clerk